GWDC ARMA VIRTUAL BOD MEETING - DECEMBER 3, 2013

In attendance:

Darren Bruening

Paula Blake

Susan Brown

Rahim Briggs

Chris Glasper

Sabrina Monroe

Mark Moore

Leanne Peterson

Ashera Stanton

The meeting was called to order at 12:05 P.M., with a quorum.

November minutes were approved.

PROGRAMS

NOVEMBER PROGRAM REVIEW- Our location, etc., should be secured at the beginning of the month so the EVITE can go out. Classroom style seating is preferred over a horseshoe style. Our presenter and topic were excellent .realistic and refreshing.

December – Andy Koval is confirmed, Clifford Chance is confirmed. Sponsor , HP Autonomy is not confirmed. We will find out if we need to use Who's Cooking or if Clifford Chance has in-house catering.

Our program will list our GWDC ARMA email addresses from now on.

January 15 program will have Brian McCauley speaking on privacy at Dickstein Shapiro. Archives System will sponsor (confirmed).

TREASURER – Bank of America - Checking- $3047.46

Investment - $17,258.13

PayPal- $2686.38

Petty Cash- $50.00

The treasurer will order "Square Up" to swipe credit cards. It's compatible with PayPal. Fees are approx. 2.75%, but keying in the info has additional charges over swiping the card.

One of our Directors will be in charge of name tags and door prize tickets. We will look into a better name tag format that we can reuse.

WEBSITE

The final payment has been made to the web developer. The links are working. We will start developing the Spring Seminar page and a Career Development page. There is a method to auto- forward our GWDC ARMA emails to a preferred email.

MEMBERSHIP

The Membership Committee is working on future locations and sponsors. Last month they made phone calls to members to keep our meetings uppermost in their minds. We have a Face Book presence, and will search GWDC ARMA members to invite them to join our page. We will reach out to Jesse Lake to get the password so we can be the Administrator.

ARMA INTERNATIONAL ROAD SHOW- ARMA INT'L, will present a seminar and would like local Chapters to promote the event and provide volunteers. They will give us 3 complementary registrations and will provide a royalty of $10 per person for attendees from our Chapter. As long as they can do the seminar the first or second week in May, we will participate. We don't want this to interfere with our Spring Seminar.

UBIC North America is holding a Big Data & Information Governance DC seminar. This email was sent to our President with little time to inform our members. We had previously decides that organizations/vendors may have educational value. To qualify as an event we will communicate to our members , the criteria are:

1. Educational Value

2. Free

3. Held locally

4. Must not be a sales presentation

5. GWDC ARMA must receive notification at least 21 days prior to the event

The meeting was adjourned at 1:10 pm.

Respectfully submitted,

Secretary, GWDC ARMA